

DEPARTMENT OF THE ARMY  
HEADQUARTERS, FORT MONROE  
Fort Monroe, Virginia 23651

\*FM Reg 210-2

Fort Monroe Regulation  
Number 210-2

1 September 1983

Installations  
REGISTRATION AND CONTROL OF ANIMALS

1. PURPOSE. To establish local policy and prescribe the procedure concerning the possession and control of animals maintained on Ft. Monroe, as well as the measures necessary to protect the health and safety of personnel and animals at this installation.

2. GENERAL.

a. Privately owned animals brought onto or maintained within the confines of Ft. Monroe are included within the meaning of this directive. The privilege of maintaining a privately-owned animal on this installation is dependent upon its continuing ability to live harmoniously within the military community. The Installation Commander may withdraw the privilege of maintaining a privately-owned animal when its continued presence constitutes a threat to the health and safety of personnel and/or other animals or where the animal is determined to be a public nuisance.

b. In order to reduce the incidence of disease among domestic animals and to minimize the exposure of man to zoonotic diseases, certain preventative measures are necessary. These measures include administration of appropriate immunizations and performance of specific diagnostic tests and treatment for communicable disease conditions.

3. TYPES AND NUMBERS OF ANIMALS AUTHORIZED.

a. Privately-owned domestic animals such as dogs, cats, small caged animals (birds, hamsters, guinea pigs, etc.) are authorized to be maintained on the installation within restrictions established.

b. Livestock (domestic farm animals including poultry) are not allowed to be maintained on the installation as individually-owned animals.

c. Ownership or maintenance of more than four pets (caged birds, small animals, and fish excluded) in one family housing unit will only be authorized upon approval of written application to the Installation Commander. Litters, while not required to be registered when born, will be registered or disposed of prior to 90 days of age.

d. Personnel living in barracks or other troop unit facilities will not keep a pet in the living quarters.

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\*This regulation supersedes Ft. Monroe Regulation 210-2, dated 15 January 1979.

e. The breeding or raising of animals for commercial purposes is expressly prohibited.

f. Request for exceptions to the above will be made in writing, with complete justification, through the OIC, Veterinary Activities to the Installation Commander.

#### 4. REGISTRATION OF ANIMALS.

a. All dogs, cats, and other animal pets maintained in government quarters (except caged birds and fish) will be registered with the Office of the OIC, Veterinary Activities within fifteen days of arrival or acquisition. Written certification of immunizations required for registration (see Appendix A) will be presented at time of registration or an appointment will be made with the Animal Disease Prevention and Control Facility to have required vaccines administered prior to registration. The registration will be recorded on DD Form 4729, Rabies Vaccination Certificate (or equivalent) in triplicate. The original copy is given to the owner, one copy goes to the Office of the Provost Marshall and one copy is retained in the animals health file at the Animal Disease Prevention and Control Facility. A registration tag will be provided to the owner and shall be attached to the animal's collar which will be worn at all times when the animal is outside the owner's quarters.

b. CHANGE OF OWNERSHIP. In the event an animal registered at the Animal Disease Prevention and Control Facility is sold or given away, the original owner will be held responsible until the registration tag is returned to the Animal Disease Prevention and Control Facility. If the animal remains on post, the new owner must re-register the animal in accordance with this regulation.

#### c. TRANSIENT ANIMALS.

(1) Authorized sponsors of pet shows, field trials, horse shows, and other activities involving the transportation or deliverance of transient animals onto the installation, will notify the OIC, Veterinary Activities thirty days prior to such event of the estimated number of animals to be brought onto the installation. If deemed necessary to protect the welfare of the installation, it may be required that all transient animals be accompanied with written verification of all immunizations and tests required by the OIC, Veterinary Activities as well as a certificate of health signed by a veterinarian, not more than ten days prior to entry, indicating the animal is free of signs of any communicable disease condition. When there is a question as to the health of a transient animal, the OIC, Veterinary Activities will be notified and he shall have the authority to deny entry or cause removal from the installation of any animal determined to be a threat to the health or safety of persons or other animals on the installation.

(2) Pet animals of guests of military personnel on the installation are the responsibility of the sponsor of the guest, and the sponsor shall ensure that the animal does not present a threat to the health or safety of other persons or animals on the installation.

## 5. RESPONSIBILITY OF ANIMAL OWNERS.

a. Owners of animals maintained in the housing areas on this installation are responsible for the actions of their animals and will ensure that the following control measures are taken:

(1) All animals will be controlled at all times by their owners in such a manner as to prevent them from becoming a nuisance or menace to other persons, animals, or property on this installation. A "nuisance" is defined as "that which causes trouble, annoyance, (prolonged barking or howling), or damage to private or public property". All animals will be controlled to prevent them from biting or causing injury to people or other animals.

(2) When being exercised, dogs and cats will not be permitted to run at large. When outside, the animals shall be kept on a leash or under the control of a mature responsible individual able to control the actions of the animal while it is off-leash. Control implies that the owner can keep his animal from performing any of the actions in the preceding paragraph. An exception to the leashing of an animal while outside is where the animal is kept in a fenced area from which it cannot escape on the premises of the owner's quarters.

(3) Animals are not permitted at tennis courts, swimming pool enclosures, playgrounds, and athletic fields. Animals are not permitted in public buildings except for those facilities designed for their use or care. In addition, animals will be controlled so as not to interfere with official reviews, ceremonies, or those areas authorized by Congress. (Title 40, U.S.C., Section 291, allows "Seeing Eye Dogs" to go anywhere their owners are authorized so long as they are under control).

(4) While an animal is outside, it will be controlled to prevent it from creating unsanitary conditions in public areas, on the premises of neighboring quarters or from damaging shrubs and flowers. The owner is responsible for cleaning up on any unsanitary waste deposited by the owner's animal.

(5) Unspayed female animals will be kept in isolation during their heat period in a manner to prevent attracting male animals.

(6) Pets may be housed indoors or may be secured outside on the owner's premises with a tether or chain not less than five (5) feet in length, but not to exceed fifteen (15) feet in length, or within a fenced area on the owner's premises. If animals are tethered or chained, they will be limited to a boundary not less than four (4) feet from common user right-of-ways (e.g., sidewalks, streets, etc.) and will not be secured to trees and shrubbery. Animals housed outdoors on a permanent or semi-permanent basis will be afforded adequate protection from the elements as determined by the OIC, Veterinary Activities. Outdoor housing will be the portable type and will be removed when the quarters are cleared. Compliance with all sanitary regulations and the necessary maintenance of the area where the animal is kept, are mandatory and the direct

responsibility of the owner. Personnel owning animals on this installation are responsible for all damages to government or private property caused by their pets.

(7) The privilege of keeping a pet on this installation carries with it the responsibility of the animal's owner to provide proper care for the animal and to effect proper disposition of the animal when the owner departs this installation on a permanent or temporary change of station. Proper disposition of an animal is the removal of the animal from the installation, finding a new home for the animal, or turning the animal over to the Humane Shelter or to the Animal Disease Prevention and Control Facility (ADPAC) for final disposition. Personnel who have animals registered on this installation who are leaving the installation permanently will clear through the Animal Disease Prevention and Control Facility and will receive the health records of their animals at that time.

(8) Pets will not be left unattended in a parked vehicle on post.

b. In the event of a disease outbreak on or in the vicinity of Fort Monroe, all animal owners will abide by the quarantine procedures required by AR 40-905 as well as those recommended by the OIC, Veterinary Activities and approved by this Headquarters.

#### 6. DISPOSITION OF DEAD ANIMALS.

a. Owners are responsible for disposal of dead animals. If animals are registered at the ADPAC Facility, the owner needs to advise ADPAC personnel so that the animal's medical records can be removed from the active file. Dead pets may be brought to the Animal Disease Prevention and Control Facility disposal during duty hours or by contacting the Military Police Desk after duty hours.

b. Animals (domestic and wild) found dead on post will be reported to the Military Police Desk.

c. Animals dying on this installation are subject to a necropsy by the OIC, Veterinary Activities when in his professional judgement it is deemed necessary.

d. Animals which have bitten or scratched a person and subsequently die before the ten days have elapsed will be promptly delivered to the Animal Disease Prevention and Control Facility in order to initiate laboratory proceedings for rabies examination.

#### 7. ACTIONS CONCERNING VIOLATIONS.

a. Loose or stray animals.

(1) The Military Police have responsibility for apprehending loose and stray animals. If an animal is found loose on the installation, the Military Police will attempt to identify the registered owner and return the animal to the owner if the owner is readily identifiable and available. First offenders of the foregoing restraint requirements (para. 5a(2) and (6)) will be given a

verbal warning, and a record of that warning will be maintained on DA Form 3998, MP Desk Reference, at the Military Police Desk. In the event of a second offense, a DA Form 3975, Military Police Report, will be completed and forwarded to the Housing Office. The Housing Office will dispatch a letter to the offender, reminding that individual that any subsequent offense could result in a recommendation to the Post Commander that his or her on-post housing privileges be revoked. A third violation will result in the submission of DA Form 3975 to the Post Commander, with appropriate recommendations.

(2) The ADPAC Facility will maintain impounded animals in the kennels and make every attempt to identify the owner of the animal. If the animal is not claimed within three (3) working days, the animal will be disposed of at the discretion of the OIC, Veterinary Activities.

(3) The owner may obtain the release of an animal which has been impounded as a stray by payment of the administrative fee plus boarding charge.

(4) When an animal creates a nuisance on the installation as a result of lack of responsibility on the part of the owner, the owner may be directed to remove the animal from the installation immediately and permanently, whether it is the first such incident or not. Judgment as to the application of this provision will be made by the Installation Commander.

b. Incidents involving animal bites.

(1) Any person bitten or scratched by an animal should report immediately to the U.S. Army Health Clinic.

(2) The owner of an animal which has been identified as the animal which has bitten or scratched a person will fully comply with the quarantine procedures established for such incidents in AR 40-905 with applicable local regulations.

(3) The Military Police will apprehend and impound any animal involved in a biting/scratching incident upon request when the animal's owner is not known or cannot be located. In addition, the Military Police may impound an animal, upon request of the OIC, Veterinary Activities, in cases where the owner has not complied with established quarantine procedures.

(4) The Military Police will investigate the circumstances surrounding those cases where there is a question whether the bite was provoked or unprovoked and will report their findings to the OIC, Veterinary Activities.

(5) Incidents caused by the antagonizing and provoking of an animal are presumed to be the fault of the provoking individual. Parents are responsible for the actions of their children and should be especially careful of the behavior of pre-school children so that incidents where pets are involved may be avoided.

(a) A sponsor who has a pet under proper control as required in paragraph 5a (1-7) of this regulation, is not considered responsible for the action the pet may take if the animal is antagonized or provoked or is approached without consent of the sponsor or a dependent of the sponsor.

(b) In cases where a person repeatedly provokes or antagonizes an animal being maintained under proper control, the animal's owner may lodge a complaint at the Military Police Desk.

(c) Animal(s) involved will be placed in quarantine following such an incident at the discretion of the OIC, Veterinary Activities.

(6) An animal determined to have bitten without provocation indicates failure of the owner to maintain proper control as outlined in paragraph 5a (1-6) of this regulation. This includes bites inflicted on guests invited onto the owner's premises or into his home where the pet is confined. Such animals will be quarantined in a manner prescribed by the OIC, Veterinary Activities.

(7) Animals determined to be psychotic or vicious will, following a bite incident, be quarantined for the necessary period at the Animal Disease Prevention and Control Facility. No home quarantine will be permitted. The animal could be removed from this installation after the first such incident based on the recommendation of the OIC, Veterinary Activities.

(8) The second time during a period of twelve months that an animal is involved in an unprovoked or vicious attack, the animal will be removed from this installation within twenty-four hours following quarantine period.

(9) The second time during a period of twelve months that an animal is involved in an antagonized or provoked attack, the incidents will be studied prior to a decision being rendered as to the animal being allowed to stay or to be removed from the installation. This decision will be made by the Installation Commander.

c. Animals which are a nuisance/menace, abused or neglected.

(1) A person may submit a written complaint to the Office of the Provost Marshal in situations where there is evidence of animal nuisance/menace, violation of the Federal Animal Welfare Act of 1970, or where an animal is not controlled by its owner as required by paragraph 5a (1-8) of this regulation.

(2) The OIC, Veterinary Activities will investigate all complaints of animal abuse and neglect and if the complaint has justification, will submit a report to the Installation Commander.

(3) A letter of warning will be sent to the owner of an animal named in just complaint of abuse/neglect or nuisance/menace requiring a reply from the owner as to corrective action taken. Upon a second just complaint involving the same animal, the owner will be directed to remove the animal from the installation within twenty-four hours of receipt of such notification.

d. Animals showing unusual or threatening behavior.

(1) Personnel who observe an animal showing unusual or threatening behavior will notify the Military Police who will take immediate steps to apprehend and impound the animal at the Animal Disease Prevention and Control Facility. Such animal will not be killed unless it cannot be safely captured alive. If it is necessary to kill such animals, care will be taken not to destroy or injure the head. The animal will be delivered immediately to the Animal Disease Prevention and Control Facility. If Military Police personnel are unable to locate Veterinary Activity personnel the animal will be held in a refrigerated (not frozen) state until delivery to the Animal Disease Prevention and Control Facility.



APPENDIX

IMMUNIZATIONS REQUIREMENTS  
FOR DOGS, CATS, AND OTHER SMALL ANIMALS

Section I

DOGS

A-1. All dogs will be immunized for Rabies with a killed virus vaccine according to the following schedule:

- a. Initial immunization                      Three (3) - six (6) months of age
- b. Second immunization                      One (1) year of age
- c. Reimmunizations                          Every three (3) years\*

\*Regulations vary for each state and country. Before leaving Virginia, the owner should check on regulations pertinent to destination state or country.

A-2. Recommend all dogs be immunized for Canine Distemper-Hepatitis-Leptospirosis-Parainfluenza (Kennel Cough)/Parvovirus according to the following schedule:

- a. Initial series injection of three (3) injections
  - (1) First injection at eight (8) weeks of age\*
  - (2) Second injection at twelve (12) weeks of age
  - (3) Third injection at sixteen (16) weeks of age
- b. Reimmunization: Annually.

\*Special immunization procedures for dogs under eight (8) weeks of age as determined by the OIC, Verterinary Activities.

Section II

CATS

A-3. All cats will immunized for Rabies according the following schedule:

- a. Initial immunization                      Three (3) - six (6) months of age
- b. Reimmunization                          Annually

A-4. Recommended Rhinotracheitis-Calicivirus-Panleukopenia according to the following schedule:

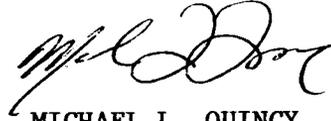
- a. First injection at eight (8) - ten (10) weeks of age
- b. Second injection at twelve (12) - fourteen (14) weeks of age
- c. Reimmunization: Annually.

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(ATZG-MD)

FOR THE COMMANDER:



MICHAEL L. QUINCY  
1LT, AGC  
Adjutant

DISTRIBUTION:

A, B

Special Distribution:

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